



**THE ASIAN PACIFIC AMERICAN INSTITUTE  
FOR  
CONGRESSIONAL STUDIES  
2009-2010 FELLOWSHIP PROGRAMS  
WASHINGTON, D.C.**

The Asian Pacific American Institute for Congressional Studies (APAICS) invites post-graduate and graduate students<sup>1</sup> to apply to our 2009-2010 Fellowship Programs.

The Fellowships are designed to provide unique opportunities to outstanding graduate students who have a commitment to the Asian Pacific Islander American communities, and who plan to pursue a career in public service. The Fellows will spend nine months in Washington, D.C., in a Congressional office, in another branch of the government, or a non-profit organization. One Fellow will spend nine months in the Congressional office of the Chair of the Asian Pacific American Caucus (CAPAC) or one of its members. These programs are made possible by the generous support of the following companies.

**ANHEUSER-BUSCH/FRANK HORTON FELLOWSHIP PROGRAM**

The Anheuser-Busch/Frank Horton Fellowship was established in honor of the late Congressman Frank Horton who was the primary sponsor in the passage of H.R. 5572 in 1992, which permanently designated the month of May as "Asian/Pacific American Heritage Month."

The Fellowship is designed to provide a unique opportunity to an outstanding graduate student who has a commitment to the Asian Pacific Islander American communities, and who plans to pursue a career in public service. This program is made possible by the generous support of the Anheuser-Busch Companies, Inc.

**WAL-MART/GOVERNOR GEORGE R. ARIYOSHI FELLOWSHIP**

Wal-Mart Stores, Inc., was founded in 1962 by Sam Walton of Arkansas, who ran his company with a set of values that are instilled in each employee today. Their philosophy of operating globally and giving back locally has made a difference in our communities. They support causes that are important to customers in their own neighborhoods. Sometimes they are called the "store of the community." They serve by helping to provide financial and volunteer support to more than 100,000 charitable and community-focused organizations, and by using their locations to provide opportunities for their customers and associates to give back. In 2008, Wal-Mart's global contributions totaled more than \$530 million.

**SODEXO USA HEALTH AND POLICY FELLOW**

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<sup>1</sup> APAICS will also consider exceptional college graduates.

Prior to January 2008, Sodexo was called Sodexho Alliance. It is a French multi-national corporation and one of the largest food services and facilities management companies in the world. It is present in 30,600 sites within 80 countries. Sodexo has two major lines of business: food and facility management services, and service vouchers and cards.

### **NATIONAL ASSOCIATION OF REALTORS FELLOW**

The National Association of Realtors' (NAR) mission is to help its members become more profitable and successful. They strive to be the collective force influencing and shaping the real estate industry. NAR works on behalf of America's property owners providing a facility for professional development, research and exchange of information among its members and to the public and government for the purpose of preserving the free enterprise system, and the right to own, use, and transfer real property.

With the creation of the real estate policy fellowships at APAICS, NAR is also working with the Congressional Black Caucus Foundation (CBCF) and the Congressional Hispanic Caucus Institute (CHCI) to provide background on how America's largest trade association gathers information and develops and advocates for a range of important public policy issues that affect homeownership and the real estate business.

### **GENERAL INFORMATION**

Only one application is necessary to be considered for all Fellowship programs. The term of each Fellowship is for nine months, from ***September 2009 to May 2010***. APAICS will provide a total stipend of \$20,000 to cover travel arrangements, housing and personal expenses. A separate stipend will be provided for basic health insurance coverage. In order to receive the full stipend, the Fellow will be required to participate in mandatory APAICS events, submit a report of activities, and complete an evaluation at the end of the program.

To apply for the 2009-2010 Fellowship Program, applicants must meet the following requirements:

- Demonstrated interest in the political process.
- Demonstrated commitment to public policy issues and Asian Pacific Islander American community affairs.
- Demonstrated leadership abilities.
- Relevant work experience.
- Excellent oral and written communication skills.
- Must have a graduate or bachelor's degree from an accredited educational institution. Minimum cumulative grade point average of 3.0 (on a 4.0 scale).
- U.S. citizenship or legal permanent residency by September 1, 2009.
- Submission of all application materials (Part I & II) by ***May 31, 2009***, by mail and email to [Rubyapaics@gmail.com](mailto:Rubyapaics@gmail.com).
- The National Association of Realtors (NAR) Fellowship program requires that the applicant must have included in their class studies any housing policies, urban planning, mortgages, etc. Please submit a one-page statement on your involvement either in urban planning, housing, mortgages, real estate, etc.

Finalists will be contacted for a telephone interview and successful applicants will be notified by August 2009.

If you have questions, please contact Ruby G. Moy, APAICS Interim Executive Director, by e-mail at rubyapaics@gmail.com or 202/296-9200.

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### **APPLICATION SUBMISSION INSTRUCTIONS**

1. You may use paper clips, but please ***DO NOT STAPLE*** any pages.
2. Please arrange the application documents in the following order:
  - Application Part I & II (Completed and signed)
  - Cover letter
  - Resume
  - Writing sample
  - ***\*NAR Applicants*** – Please submit a one page statement on your involvement either in urban planning, housing, mortgages, real estate, etc
3. Make one extra copy of the documents in #2 and clip together as a separate batch.
4. Also enclose three letters of recommendations (not from a single source, i.e., university, only personal friends, similar organizations, etc. See Part II for further explanation.):
  - First recommendation letter
  - Second recommendation letter
  - Third recommendation letter
  - One self-addressed, stamped, business envelope
5. When sending by email, please use Microsoft Word format.
6. Mail the entire package to:

**APAICS: 2009-2010 Fellowship Programs  
1001 Connecticut Avenue, NW  
Suite 530  
Washington, DC 20036**

*All* materials must be postmarked by May 31, 2009.

*Faxed documents will not be accepted.*

We will notify all applicants of the final selections by August 2009

**THE ASIAN PACIFIC AMERICAN INSTITUTE  
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2009-2010 FELLOWSHIP PROGRAM APPLICATION**

**PART I**



NAME: \_\_\_\_\_, \_\_\_\_\_ \_\_\_\_\_  
*LAST FIRST MIDDLE*

CURRENT TELEPHONE #: \_\_\_\_\_

CURRENT E-MAIL: \_\_\_\_\_

CURRENT ADDRESS: (Valid until \_\_\_\_\_)  
*Date*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

AGE CATEGORY: Under 20 \_\_\_\_\_ Between 21-25 \_\_\_\_\_ Between 26-30 \_\_\_\_\_ Other \_\_\_\_\_

CHECK ONE: U.S. Citizen: \_\_\_\_\_ or Legal Permanent Resident: \_\_\_\_\_

ETHNICITY : \_\_\_\_\_

UNDERGRADUATE SCHOOL: \_\_\_\_\_

DEGREE: \_\_\_\_\_

DATE: \_\_\_\_\_ GRADE POINT AVERAGE: \_\_\_\_\_

GRADUATE SCHOOL: \_\_\_\_\_

DEGREE: \_\_\_\_\_

DATE: \_\_\_\_\_ GRADE POINT AVERAGE: \_\_\_\_\_

**THE ASIAN PACIFIC AMERICAN INSTITUTE  
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2009-2010 FELLOWSHIP PROGRAM APPLICATION**

**PART II**



Please submit the following:

- A **cover letter** addressing why you should be selected for an APAICS Fellowship Program, and how participating in this particular program will further your personal goals.
- A **resume** listing your educational background, work experience, extracurricular activities and community involvement.
- One copy of your **official transcript** from **each** school from which you received a degree and/or are currently enrolled. Please have the transcript mailed directly to the APAICS office.
- Three (3) **letters of recommendation** (from persons not related to you) who can evaluate your potential as a fellow (e.g., from an employer, community leader and/or professor).
- Writing sample addressing the following question, not to exceed 750 words.
  - What role does the Congressional Asian Pacific American Caucus play and why do you want to be an integral part of the Caucus?
- For the housing fellowship: Submit a one-page statement on your involvement either in urban planning, housing, mortgages, real estate, etc.

How did you hear about the APAICS Fellowship Programs?

\_\_\_\_\_ School Career Services Center

\_\_\_\_\_ APAICS Website

\_\_\_\_\_ Other: \_\_\_\_\_

The information provided in my application and supporting materials are complete and accurate to the best of my knowledge.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*



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**APAICS**  
**2009-2010 FELLOWSHIP PROGRAM**  
**RECOMMENDATION LETTER REQUEST**

To Whom It May Concern:

\_\_\_\_\_ is applying for a fellowship with the Asian Pacific American Institute for Congressional Studies (APAICS) in Washington, DC.

As part of the process, the applicant is required to submit a letter of recommendation. We would appreciate it if you would evaluate the applicant's potential as an APAICS Fellow on official letterhead, including your contact information.

Please give the recommendation letter to the student in a *sealed* envelope, so the applicant can mail it to APAICS as part of a complete application package. The applicant must submit all materials by **May 31, 2009**. Sorry, **no** extensions on time.

You may also opt to mail your letter to our office directly, to the following address:

APAICS: 2009-2010 Fellowship Programs  
1001 Connecticut Avenue, NW  
Suite 530  
Washington, DC 20036

If you choose this option, the letter must be postmarked by **May 31, 2009**.

Should you have any questions, please feel free to contact the APAICS office at 202/296-9200.

Thank you for your support!